

NOTICE UNDER THE PERSONAL DATA PROTECTION ACT 2010 (“PDPA”)

The PDPA which regulates the processing of personal data in commercial transactions applies to Cyber Village Sdn Bhd (411249-P) (hereinafter collectively referred to as “INSURBACK”, “our”, “us” or “we”). For the purposes of this written notice, the terms “personal data” and “processing” shall have the same meaning as prescribed in the PDPA.

1. This written notice (“Notice”) serves to inform you that your personal data is being processed by or on behalf of INSURBACK in connection with the services provided by INSURBACK as described above.
2. The personal data processed by us may include your name, email address, and any other details or information that may be deemed necessary by INSURBACK for the provision of the services, that you have or may provide us with in the documents, or may be provided to us in the manner as prescribed in paragraph 4 of this Notice as well as all other details relating thereto.
3. We are processing your personal data, including any additional information you may subsequently provide, for the following purposes (“Purposes”):
 - (a) assessing and processing your application for our products and services;
 - (b) evaluating your eligibility to be offered and provided with our products and services;
 - (c) evaluating and assessing your ability to perform and fulfil the terms of our services and to enable us to do all that is necessary to ensure the performance and fulfilment of the same by you;
 - (d) providing and/or continuously providing you with any of our products and services;
 - (e) continuous monitoring of your performance of and your ability to perform the contract or such other contracts as you may or have entered with us;
 - (f) contacting you by way of letter, e-mail or otherwise for any matters related to our products and services;
 - (g) performing your contract or such other contracts as you may or have entered with us;
 - (h) issuing you invoices or any other documents relevant to the contract between us;
 - (i) managing and administering your records;
 - (j) facilitating or enabling any checks that we conduct or by any third party on you from time to time;
 - (k) assisting any government agencies or bureaus or bodies including for the purposes of police or regulatory investigations;
 - (l) facilitating your compliance with any laws or regulations applicable to you;
 - (m) communicating with you and responding to your enquiries;
 - (n) providing products/services to you and information on our products and services from time to time;
 - (o) conducting our internal activities, internal market surveys and trend analysis;
 - (p) inviting you for or proposing to you various promotions, programs or marketing activities from time to time; orsuch other purposes as may be related to the foregoing.

4. Your personal data is and will be collected from you and/or from the information you have provided in the documentation that you have provided to us, all application/registration forms that you have been asked to complete, together with other information that we may obtain about you from oral or written communications, or from any of our affiliate company and its successor.
5. You may access and request for correction of your personal data and to contact us with any enquiries or complaints in respect of your personal data as follows:

Designation of the contact person:	Administrator, Cyber Village Sdn Bhd (411249-P)
Phone number:	(603) 7724 1377
Fax number:	(603) 7724 2377
E-mail address:	help@insurback.com

In accordance with the PDPA:

- (a) We may charge a prescribed fee for processing your request for access or correction; and
 - (b) We may refuse to comply with your request for access or correction to your personal data and if we refuse to comply with such request, we will inform you of our refusal and reason for our refusal.
6. Your personal data may be disclosed to our subsidiaries or related corporations and the Silverlake group of companies, all governmental and/or quasi-governmental departments and/or agencies, regulatory and/or statutory bodies, our auditors, our banks, our business partners and/or service providers and any other third party that you have requested or authorized us to disclose your personal data to for the above purposes or for any other purposes for which your personal data was to be disclosed at the time of its collection or any other purposes directly related to any of the above Purposes.
 7. Your personal data may be transferred to a place outside Malaysia.
 8. If you fail to supply to us the above personal data, we may not be able to process your personal data for any of the above Purposes.
 9. You are responsible for ensuring that the personal data you provide us is accurate, complete and not misleading and that such personal data is kept up to date.